Tuesday, September 25th 2018 Bridgeview Bank Building (4753 North Broadway) 1st Floor Conference Room - 4:30pm

Commissioners Present: Terry Tuohy (Chair), Josh Reitman (Vice-Chair), David Rettker

(Treasurer), Kelly Cheng, Patti Eick-Hutzel, Cam Ngan Hoang, Jacob

Karaca, Lesley Showers, Karl Sullivan

Commissioners Absent: Noreen Keeney (Secretary), Jared Dolan, Mark Heffron

Others in Attendance: Justin Weidl (Uptown United), John Blick (Business Partners), Dominic

Irpino (Irpino Real Estate), Brandin Hurley, Anthony S. Mendiola

Welcome and Call to Order

a. Tuohy called meeting to order at 4:32pm.

2. Public Input

 Anthony S. Mendiola from Human Citizen Workplace introduced himself and spoke about his business. He presented an application for a Curb Appeal Rebate. He also presented a Public Art Grant application and introduced Brandin Hurley who would be the muralist.

3. Approval of Minutes

a. On acceptance of minutes for the below meeting:

Motion to accept July 10th 2018 minutes.

Motion: ChengSecond: ShowersVOTE: Approve – AllMotion Passes.

b. On acceptance of minutes for the below meeting:

Motion to accept August 21st 2018 minutes.

Motion: Cheng Second: Rettker VOTE: Approve – All Motion Passes.

4. Budget and Financial Report

- a. Weidl presented a financial report.
 - i. Accounts receivable of \$175,476 is a TIF Rebate that will be paid out over the next few years. Accounts Payable of \$267,716 includes all committed funds.
 - ii. Current collections are 91% of anticipated due to a Cook County error.

5. 2018 Budget Modification

- a. Weidl presented a 2018 Budget Modification.
 - i. Increase 1.04 Social Media Outreach by \$5,000 from \$1,000 to \$6,000.
 - ii. Decrease 1.08 Display Advertising by \$5,000 from \$5,000 to \$0.
 - iii. Increase 1.09 PR/Media Relations by \$30,000 from \$5,000 to \$35,000.
 - iv. Decrease 2.11 Lawrence/Broadway Streetscape Maintenance by \$15,000 from \$24,000 to \$9,000.
 - v. Decrease 4.07 Economic Impact, Market, or Branding Study by \$15,000 from \$15,000 to \$0.

Motion to modify budget as outlined above.

Motion: ChengSecond: KaracaVOTE: Approve – AllMotion Passes.

6. 2019 Landscape Maintenance RFP Review

- a. Weidl presented a Landscape Maintenance RFP that was released in 2017 for 2018 services. Christy Webber was selected to provide 2018 services. There is an option to renew those services for 2019. Weidl could release a new RFP for 2019 proposals.
- b. Tuohy prefers to to release a new RFP given the uncertainly of the 2019 budget.
- c. Rettker agreed that a new RFP should be released.

7. 2019 Permeable Paver Maintenance RFP Review

- a. Weidl presented a Permeable Paver Maintenance RFP that was released in 2017 for 2018 services. Cleanslate was selected to provide 2018 services. There is an option to renew those services for 2019. Weidl could release a new RFP for 2019 proposals.
- b. Tuohy commented that this service is unique and only two proposals were received last year. She believes it might make sense to renew the contract with Cleanslate.

Motion to renew Permeable Paver Mainenance contract with Cleanslate for 2019.

Motion: ReitmanSecond: RettkerVOTE: Approve – AllMotion Passes

8. Curb Appeal Rebate Program

- a. Weidl presented a \$3,083 rebate request from Human Citizen Workplace.
- b. Tuohy commented that the front fence and gate is very much in-line with the rebate program, but the side fence and gravel area are more subjective.
- c. Showers recommended approving a 50% rebate for the front fence and gate only.

Motion to approve grant request for \$747 (50% of front fence and gate cost).

Motion: Reitman Second: Rettker VOTE: Approve – All Motion Passes

9. Public Art Grant Program

- a. Weidl presented a \$5,000 grant request from Human Citizen Workplace.
- b. Tuohy commented that the wall is not visible enough and the sapce does not feel public enough.

Motion to approve grant request for \$5,000.

Motion: karaca Second: Rettker

VOTE: Approve – None Deny - All **Motion Fails**

10. Next Meeting

a. Next meeting is scheduled for Tuesday, October 16th at 4:30pm.

11. Adjourment

Motion to adjourn at 5:35pm.

Motion: Showers Second: Sullivan
VOTE: Approve – All Motion Passes

Next Meeting: Tuesday, October 16th 2018

Submitted By: Justin Weidl, Business District Manager